

Regular Meeting

1. **Call to Order** by President Baumgartner at 6:31 p.m.
2. **Roll Call** Directors Baumgartner, Gustafson, Haffner, Hayes, and Jensen were present.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Haffner moved to approve the agenda as presented. Director Hayes seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Y	Hayes - Y	Jensen - Y
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5. **Public Open Forum**
 - 5.1 Recognition of Visitors
 - 5.2 Public Comment Period
 - None Received
 - 5.3 Correspondence
 - None Received
6. **Special Reports**
 - 6.1 **Academic Program Spotlight - Weld Central Middle School**

Principal Justin McMillan along with 7th grade ELA teachers, Audrey Montano and Crystal Garcia (remotely), joined the meeting to highlight 7th grade's increased NWEA MAP (local benchmark assessment) scores in growth percentiles. WCMS attributes this improvement to increasing engagement through Kagan Cooperative Learning, strong relationships, and consistent implementation of the Wit and Wisdom curriculum, all of which are aligned to strategic plan goals. Assistant principal, Roy Holloway, also noted how he has seen the engagement of students through informal observation despite only having been in his position a few months. The Board shared their appreciation and gratitude to the teachers for their work with the students and with the curriculum.
7. **Board Consent Agenda**
 - 7.1 Approval: Meeting Minutes
 - (a) September 28, 2022 Regular Meeting Minutes
 - (b) October 12, 2022 Work Session Minutes
 - 7.2 Approval: Financials
 - (a) September Financials
 - (b) Quarterly Financial Report (**October**, January, April, July only)
 - 7.3 Approval: Resignations / Retirements / Separation of Employment
 - Jeanine Guilbert - Elementary Student Advocate @ District

- Esmeralda Espinoza - Custodian @ Weld Central High School
 - Juana Ramirez - Library/Office Paraprofessional @ Weld Central Middle School
 - Lucinda Zwegardt - Small Vehicle Driver @ Transportation (separation of employment)
- 7.4 Approval: Contracts for Licensed Employees
- None
- 7.5 Approval: Letters of Employment for Classified Personnel
- Eva Orona Trevizo - Custodian @ Weld Central High School
 - Maria Moncada - Substitute Custodian @ District
- 7.6 Approval: Additions to the 2022-2023 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- Ashlee Long - Head Cheer Coach @ Weld Central High School
- 7.7 Approval: Resignations for 2022-2023 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- Jessica Bates - Head Cheer Coach @ Weld Central High School
- 7.8 Approval: Intra-School / Intra-District Staff Transfers
- None
- 7.9 Approval: 2022-2023 Amended Contracts
- 7.10 Approval: Additions to the Substitute Teaching List
- Megan Jinks - Licensed Substitute Teacher @ District
 - Michael Lorenzo - Licensed Substitute Teacher @ District
 - Johnne Angel Boivin - Full Time In-Building Substitute Teacher @ Lochbuie Elementary
 - Linsdey Croteau - Licensed Substitute Teacher @ District
- 7.11 Approval: Out of District Student Requests for 2022-2023
- 7.12 Approval: Request for Open Enrollment / Within District Transfers for 2022-2023
- 7.13 Approval: Home School Requests for 2022-2023
- 7.14 Approval: Administrative Policy
- 7.15 Approval: Monitoring Review Cycle
- (a) EL-1 Global Executive Constraint
 - (b) EL-2 Emergency Superintendent Succession
 - (c) EL-16 Financial Administration
- 7.16 Approval: Governance Process or Board-Superintendent Relationship
- (a) Review GP-3 Board Job Description
 - (b) Review GP-5 President's Role
 - (c) Review GP-8 Agenda Planning
 - (d) Review GP-9 Board Members Code of Conduct
 - (e) Review GP-11 Board Member Covenants
 - (f) Review GP-12 Board Member Conflict of Interest

Director Gustafson moved to approve the consent agenda as presented. Director Hayes seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Y	Hayes - Y	Jensen - Y
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8. Action/Discussion

8.1 Administrative Policy Revisions/Additions (*2nd Reading*)

The Board reviewed several policies sent by CASB that have been updated due to regulatory or statutory changes during the past several months. These policies were reviewed for 1st Reading at the September regular meeting and were recommended for approval by administration. Dr. Rabenhorst noted that there were no changes made in the recommendations since the September meeting and asked Board members if they had questions regarding any of the policies. The Board had no further discussion regarding the policies. A summary of each policy as provided to the Board members follows:

(a) **B-4 (BEC) Executive Session**

HB22-1110 allows boards of education to convene in executive session to discuss negotiations concerning the terms of an employment contract with one or more superintendent finalists if (1) the board has named more than one candidate as a finalist and (2) the board holds an open public forum to conduct interviews with each of the finalists. The bill also allows a board to, in addition to interviewing finalists in a public forum, interview finalists in executive session. Additionally, the bill authorizes boards to instruct personnel and representatives to begin contract negotiations with one or more candidates in executive session, including the necessary process to prioritize one or more finalists after public forums have been completed. This process does not constitute formal action or adoption by the board. Revision to the policy includes the addition of this new permissible topic for discussion in executive session.

(b) **GB-4 (GBEA) Staff Ethics / Conflict of Interest**

It was brought to CASB's attention that the definition of "immediate family" in the policy's optional language allowed under Colorado's nepotism laws was out of alignment with both the statutory and other policy definitions. The definition was corrected and the relevant statutory citation was added.

(c) **GB-23 (GBJ) Personnel Records and Files**

SB22-171 added teachers, principals, administrators, special services providers, and education support professionals (educators) to the list of protected persons whose personal information may be withheld from the internet if the protected person believes dissemination of such information poses an imminent and serious threat to the protected person or the safety of the protected person's immediate family (protection against doxing) and amended the Colorado Open Record Act's definition of "personnel file" to include the specific date of an educator's absence from work. The policy has been revised to include the update to the definition of "personnel file".

(d) **GB-26 (GBAB) Workplace Health and Safety Protection**

In 2020, the Colorado legislature passed HB20-1415 which addressed workplace health and safety in light of COVID-19 and led to the creation of this policy. SB22-097 expands protections for workers who raise a reasonable concern about any health and safety concerns, regardless of whether there is a declared public health emergency. The “public health emergency” definition has been removed from the policy, and it has been updated to reflect that protections apply to any reasonable concern.

(e) I-1 (IC/ICA) School Year/School Calendar/Instruction Time

CDE has issued an update on remote learning flexibilities for the 2022-23 school year including the continuation of flexibility for districts to provide temporary remote learning options as a result of COVID-19 health concerns. However, CDE will discontinue flexibilities for districts to provide 100% remote learning options to students enrolled in brick-and-mortar schools due to COVID-19. This is essentially the reason the district formally implemented the online school starting with the 2022-23 school year.

(f) I-14 (IHCDA) Concurrent Enrollment

Select provisions in HB22-1390 repealed the requirement for local education providers to require tuition repayment from students who earned a failing grade and reiterated that non-district resident parents are not required to pay tuition if they are a Colorado resident. The policy has been updated to reflect a district’s obligations for paying the tuition for postsecondary/concurrent courses.

(g) J-12 (JFBA) Intra-District Choice/Open Enrollment AND

(h) J-13 (JFBB) Inter-District Choice/Open Enrollment

In April 2022, the State Board of Education adopted changes to the Rules governing Colorado’s Exceptional Children’s Educational Act (ECEA) which affects procedures regarding both Intra-District and Inter-District Choice. Specifically, when a student applies for admission or a transfer through public school choice options, administrative units may no longer inquire about a student’s Individualized Education Program (IEP) or disability status until after the student has been admitted. After the student has been admitted to the school of choice, a school may convene the student’s IEP team to determine if a free and appropriate public education may be provided at the student’s school of choice. Dr. Rabenhorst provided detailed information at a previous meeting. Revisions to both policies are recommended, but procedures for both types of enrollment will need significant administrative review and development over the coming months.

Director Jensen moved to approve the policies BEC, GBEA, GBJ, GBAB, IC/ICA, IHCDA, JFBA, and JFBB as recommended by administration. Director Gustafson seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Y	Hayes - Y	Jensen - Y
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8.2 2022-2023 Strategic Plan and District Unified Improvement Plan

Dr. Rabenhorst reported that all goals and action steps within the strategic plan have been finalized and are underway at the school/district level. Board members previously heard from principals regarding their school-specific action steps at recent meetings. As a reminder, the number of strategic goals has been reduced from 5 to 4. Dr. Rabenhorst also noted that due to the district’s rating, a District UIP does not need to be submitted this year. Dr. Rabenhorst and Dr. Wakeman will provide information regarding the UIP and Strategic Plan to the District Accountability Committee at an upcoming meeting. Dr. Rabenhorst also noted that the plan would be made public on the district website.

Director Gustafson moved to approve the 2022-2023 Strategic Plan as presented. Director Hayes seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Y	Hayes - Y	Jensen - Y
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9. Information/Discussion

9.1 2022 October Count and School Enrollment

Dr. Rabenhorst shared information regarding district enrollment including data from October count. The table below shows enrollment by school in comparison to October 2021 data and projected enrollments made in March 2022. This is not yet the official October count information because the preschool count window will occur in November; however, the numbers provided in the table generally reflect the funded pupil counts for this fiscal year.

School	K-5	'21-'22	6-8	'21-'22	9-12	'21-'22	Total	'21-'22	Projected
Hoff ES	278	281	0	0	0	0	278	281	264 (7)
Hudson ES	257	256	0	0	0	0	257	256	266 (1)
Lochbuie ES	266	277	0	0	0	0	266	277	289 (9)
Meadow Ridge ES	285	281	0	0	0	0	285	281	283 (7)
WC Middle	0	0	525	534	0	0	525	534	532 (24)
WC High	0	0	0	0	697	697	697	718	785 (98)
Online Innovations	15	0	18	0	82	0	115	0	(146)
CCA	118	-	58	-	0	-	176	179	179
Total							2599	2526	2598

Dr. Rabenhorst noted that the district’s enrollment has increased by 73 students from the October 2021 count. The current count is one student more than projected for budgeting and staffing FTE purposes. Dr. Rabenhorst explained that the numbers in parentheses in the

projected column are those that were projected to attend Innovations. Director Gustafson asked about December count which is regarding Special Education, and Dr. Rabenhorst noted that the December count information is not normally reported to the Board later when the AU consortium data is reported. Principal Jen Forbes gave a brief report regarding resident students enrolling after October count versus students unenrolling in light of a new subdivision in the community with new families moving in. Dr. Rabenhorst reminded Board members that these residents who would enroll after October 1 would not be funded.

9.2 Administrative Policy Revisions and Additions (1st Reading)

Administration recommended three policies for Board review and revision.

(a) Policy B-8 (BEDH) Public Participation at School Board Meetings

Revisions to Policy B-8 include information regarding how the Board will not engage in conversation with a member of the public who has participated in the public comment period. Revisions also state that questions presented by a member of the public will not receive immediate feedback. This has been the practice of the Board but in reviewing the policy, Dr. Rabenhorst and Ms. Baumgartner realized that this provision was not explicitly stated in the policy. The Board members agreed with the revisions.

(b) Policy B-1 (BCB) School Board Member Conflict of Interest AND

(c) GP-12 School Board Member Conflict of Interest

GP-12 is duplicative of Policy B-1 (BCB) intentionally. During the most recent governance policy review, it was found that additional language is present in GP-12 that was intended to also be in Policy B-1. That language was inadvertently omitted by CASB from the policy during the 2019 policy overhaul process. This was likely due to the fact that CASB had recommended the policy for repeal and the district rejected that recommendation. Administration recommended that the Board consider additional language to both policies to expand the exceptions to the definition of “employee” in regards to a current Board of Education member. Dr. Rabenhorst clarified that the definition only includes part-time positions to avoid conflict of interest with compensation and evaluation specifically. He also noted that this would be only for positions the district considered critical shortage. Board members discussed whether or not they wanted this expanded definition to be included in both policies and by consensus decided that they did not have issues with the revised language. This policy will be considered for second reading at an upcoming meeting.

10. Superintendent Reports and Presentations

10.1 Parent/Teacher Conference Attendance

Dr. Rabenhorst noted conference participation.

Hoff ES - 97% (no change from 97%)

Hudson ES - 99.3% (up from 98%)

Lochbuie ES - 83% (down from 86%)

Meadow Ridge ES - 97% (up from 95%)

WCMS - 84% (up from 79%)
WCHS - 27% (up from 19%)
36% - 9th grade
45% - 10th grade
28% - 11th grade
14% - 12th grade

Board members gave brief remarks regarding the time they spent at various schools during parent teacher conferences and thanked the principals for successful conferences.

10.2 Discipline Report

None

11. Board Member Reports/Discussion

Baumgartner - None

Gustafson - Gave a report of her time at the legislative conference and the resolutions discussed; Some resolutions have been tabled until the Business Meeting at the CASB conference; The app for the conference will be released soon.

Haffner - None

Hayes - None

Jensen - None

12. Adjournment at 7:10 p.m.

